

**Tagish Advisory Council  
Minutes of Monthly Meeting  
February 3, 2016**

**Present:** Bonnitta Ritchie (Chair), Danielle Hinnnek, Rick Halladay, Myron Penner

**Regrets:** Kathleen Ayers

**Council Administrator:** Randy Taylor

**Guests:** Paul Dabbs, Boyd Pyper,

**Call to Order:** 7:02pm

**Adoption of Agenda:** It was requested that the Local Area Plan and Tagish HPA updates be moved to be the second item on the agenda.

Motion to approve agenda as amended:

Moved: Rick Halladay                      Seconded: Myron Penner                      Motion: Carried

**Adoption of Minutes from January 6<sup>th</sup>, 2016**

Motion to adopt Minutes as amended:

Moved: Rick Halladay                      Seconded: Danielle Hinnnek                      Motion: Carried

**Delegates:** Doug Heynen, TCA

**New Business:**

- Speed Limit by the Community Hall–Doug Heynen and Paul Dabbs: There are 2 parts to this issue:
  1. The request for the digital speed signs was originally regarding the speed zone at the bridge; these signs were positioned poorly when they were installed. When HPW was approached to move the signs, it was discovered that the positioning did not meet HPW's standard. This standard states that a speed zone cannot reduce speeds by more than 20km/hr. The sign placements were adjusted/added to meet this standard. The speed zones now, however, do not seem to make sense and Dept. of Highways admitted the zones were placed arbitrarily. Currently the speed zone increases to 70km/hr at the Community Hall access.
  2. TCA received approval and funding for a second access/parking area. It was then determined that because the speed zone is 70km/hr, there needs to be a greater distance between the 2 accesses. This means the 2<sup>nd</sup> access would have to be through the middle of the baseball field. If the speed limit was changed to 50km/hr, the distance between the 2 could be reduced. It has been frustrating dealing with HPW and determining who is responsible to deal with this. The best/only approach left would be to have somebody from HPW to come out and have a look. Paul noted that this stretch of the highway is proposed to be designated mixed commercial in the Local Area Plan and would be the "centre of town". Highways would not be aware of this at this point. TAC suggested to talk to Clint Ireland as he was in Tagish on another issue and may

know who to contact regarding this. It was suggested to find out who the contact is and write a joint letter requesting that they come to Tagish to address this. Doug agreed to draft this letter for TAC to review and sign as well as discuss with TVFD and EMS.

- Local Area Plan/ Tagish River HPA Update—Paul Dabbs:
  - Tagish River HPA Planning: next meeting is Feb 18 and dates for community consultation may be discussed at that time. Their website is scheduled to be launched next week. CTRRC and HPA Committee are discussing holding a joint elders meeting, the date may be determined at the next meeting.
  - LAP: Discussion Paper and a Proposed Development Potential Map were distributed and discussed. There is a public meeting this Saturday (Feb 5<sup>th</sup>) to discuss and garner input regarding these documents. There will be an on-line survey launched soon as well. It is currently being discussed how to manage this survey. The YG Bureau of Statistics would like to manage the survey utilizing the Community email list. This would require giving them the email addresses on the list so they can manage it. This would avoid duplication by preventing people from completing the survey more than once. Discussion ensued about the morality of passing this info onto a third party. Other options such as just sending the link to their survey were discussed. TAC was asked if Bureau of Statistics could utilize the Master list. Neither the TCA nor the TAC would get the results directly; the results would go to YG. It was asked if YG wanted to download the list or just access the list. That is unclear; Paul will discuss with YG and Randy will discuss with Bureau of Statistics staff regarding the logistics of this.
- Size of Road Gravel: one of the delegates at the last meeting with the Dept. of Highways contacted Rick and stated that they don't plan on changing the size of the gravel this year. The size won't be changed until new gravel is crushed. Admittedly this year's gravel was not good quality and plans are underway to find a new gravel pit. Daniella was informed that this gravel has run out and Hwy's is now using new, smaller gravel.
- Council Terms of Reference: tabled until next meeting.
- Yukon Gov't Budget Tour: not a lot of the public attended, which meant that all there were able to speak to the Premier. Some of the topics included:
  - Community centre
  - Community well
  - Skating rink
  - Community Advisor for Tagish is continuously changingApparently the departments' budgets have already been set and this tour is getting input for future needs.

#### **Old Business:**

- Brush/Tree Clearing in Taku Subdivision Update: email from Clint Ireland regarding contracting out the remaining work as well as the scope of work was distributed and discussed. TAC distributed this email to residents through the distribution list. It was asked if the contractors were coming back to consult with the residents, or just tell the residents what they are going to do. Because that is unclear, it was suggested that TAC reply to Clint Ireland and recommend

that residents be consulted on the determination of the scope of work for the remaining cul-de-sacs. There should be process for residents to have a say. Bonnitta will follow-up with Clint Ireland regarding this.

- Community Well Update: there have been commissioning issues with the facility. The overflow tank is filling up and flooding inside the building, the access door is freezing shut, and there are no keys for the fire access (the fire access is currently not locked). Health concerns were expressed regarding the overflow issue as contaminated water could flow back into personal water tanks. The Health Dept. stated the system is approved and suggested using bleach to prevent contamination. It was asked who monitors the video camera in/around the building. It is thought that the video is recorded, not monitored. A safety concern was expressed about the jug fill-up room having no visual access to/from the outside. It was suggested that a window in the door and a panic button inside be installed. It was also suggested that there should be better instructions regarding cleanliness as well as how to use the well control panel.
- Council Administrator Contract-Update: Randy reported that the contract has been advertised on Yuwin, the Community website, the TCA Newsletter, and sent out to the email list. There have been 2 applications submitted to date. The posting closes February 15<sup>th</sup>.
- AYC Constitution Amendment-LAC Voting Rights-Follow-up: Bonnitta submitted to AYC the suggestion that was circulated to Council: one representative from each LAC have a vote at the AGM and one representative from each LAC have a vote on the Board. AYC also sent notification and the agenda for the upcoming AGM in Watson Lake. There is only \$300 in the travel budget so TAC cannot afford to send somebody without AYC's financial assistance. Councillors are welcome to go if they cover their own costs.
- TAC Co-Chair Position: Myron has agreed to be the Co-chair and assist Bonnitta with some of the duties.

Motion to appoint Myron as Co-Chair was presented:

Moved: Rick Halladay

Seconded: Daniella

Motion: Carried

Randy brought up the point that it would need to be clarified for the new Administrator who they would take direction from. The contract states: "Council Administrator reports to the Council as a whole but as a general rule will take specific direction from the Chair or acting Chair."

- TAC Rules and Procedures–Bonnitta: council members can have their own personal opinions and express those opinions. Councillors cannot do something that is a personal agenda, which gives the public the impression that it is Council's agenda. Specific example is the petition that was circulated by Rick at the last meeting. There was an impression that it was Council's petition when it was not. Petitions are common in Tagish and this is a community space, so if anyone comes with a petition it should go at the table by the front and made clear that Council, as a whole does not endorse it. Rick stated that his original intention was to post the petition on the door, but since the topic of the gravel was on the agenda, he thought it would be OK.

**Reports: Financial:**

- Reconciliation statement for December 2015 was presented and discussed. Randy noted that the balance at the end of 2015 was \$15,016.90
- YG Contribution Agreement: presented signature and discussed. The O&M Grant from YG is \$14,443, which is a slight increase from last year.
- Schedules A & B: these needed to be re-done and re-submitted because YG erred on the calculation regarding the O&M Grant. The extra \$34 discrepancy was added to the Administration item of the budget.

Motion to approve Schedule A and B as amended and presented:

Moved: Myron Penner

Seconded: Rick Halladay

Motion: Carried

- Invoices to be paid:

<b>Name</b>	<b>Description</b>	<b>\$amount</b>
Randy Taylor	Admin services	\$365.00
TCA	Hall rental (month)	\$150.00
AYC	Biannual membership fee	\$250.00
	Total	\$765.00

Council discussed remaining a member of AYC and because the membership fee was approved in the budget, a separate motion is not required. Bank signing authority was discussed and Bonnitta urged those that have not gone to the bank for signature yet to do so before the next meeting. It was noted that Daniella would not have signing authority because of her short term on Council.

**Correspondence:** Correspondence was presented and discussed:

- All AYC correspondence was circulated by email and previously discussed.
- Water Forum Invitation letter: previously emailed to Council. Forum started today.
- Municipal Act: 2 copies of the updated/consolidated Act, one will be kept on file.
- Taku Subdivision update email: this is included because Randy responded to this email explaining the process that is in place regarding the Minutes of public meetings. The email referred to them as transcripts and questioned the timeframe. Discussion ensued regarding the procedure currently in place for drafting and circulating the Minutes.

**Question Period:**

- Council agreed to meet to review the Administrator contract applications on February 18<sup>th</sup> at 7pm at the Community Hall. Randy will forward the applications to all councillors after the closing date.

**Adjournment:**

- Meeting declared closed at 9:45pm
- Next meeting March 2<sup>nd</sup>, 2016